

# SAPHR

## SAP ERP HCM Overview

Product Group	:	
Solution	:	SAP ERP
Sub-solution	:	
Component	:	
Delivery Methods	:	Certification
Level	:	Introduction & Overview
Exam	:	
Sample Questions	:	<a href="#">PDF Link</a>
Cut Score	:	
Duration	:	2 days
Languages	:	English

## Prerequisites

### Essential

- none

### Recommended

- [SAP129](#) - SAP Navigation

## Course based on software release

- SAP ERP 6.07

## Content

- SAP Navigation
  - Logging On to an SAP System
  - Using the SAP Interface
- Structures in Human Capital Management
  - Identifying Human Capital Management Structures
  - Updating an Organizational Plan
- Employee Information
  - Maintaining Employee Data
  - Accessing Time Data
  - Maintaining Employee Information Using Self-Services
  - Recruiting Personnel
  - Managing Employees in a Global Organization
- Personnel Development
  - Managing the Course Catalog
  - Managing the Enterprise Learning Solution
  - Managing Talent
  - Performing Appraisals
- Employee Remuneration
  - Managing Compensation
  - Managing Payroll
- HR Renewal
  - Outlining HR Renewal Functionality
  - Accessing HR Renewal Landing Pages
- SuccessFactors

- Describing SuccessFactors Integration with SAP HCM
- Analytics
  - Creating HR Reports